

**Printed : 2/9/2016 3:20 PM EST**

**Funeral Services**  
**2/10/2016 10:00:00 AM**  
 Conference Room B

Posted:02/02/2016 MH  
 Posted:Amended 02/09/2016 MH



CANNON BUILDING  
 861 SILVER LAKE BLVD., SUITE 203  
 DOVER, DELAWARE 19904-2467

**STATE OF DELAWARE**

**BOARD OF FUNERAL SERVICES**

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**AMENDED AGENDA**  
**(Amended items are indicated by an asterisk\*)**

**I. Call to Order**

**II. Review and Approval of Minutes**

A. November 17, 2015

**III. Unfinished Business**

A. Discussion Regarding SB65 and Changes to Rules & Regulations

**IV. New Business**

A. Change Date of November 2016 Board Meeting

1. November 15, 2016

B. Complaint Status

1. Complaint #27-02-15 - Dismissed by Division

2. Complaint #27-03-15 - Sent to AG's Office

3. Complaint #27-04-15 - Sent to AG's Office

4. Complaint #27-05-15 - Sent to AG's Office

5. Complaint #27-06-15 - Sent to AG's Office

C. Ratification of Licensure

1. Martha Swanson, Funeral Resident Intern\*

2. Jessica Copeland, Funeral Resident Intern\*

D. Review of Resident Intern Reports

1. Laura Smith

E. Review of Applications for Continuing Education Approval

1. Batesville

a. How to Handle Phone Information Seekers, February 25, 2016, Requesting 1 CEU

**V. Correspondence**

A. Letter from The Conference Regarding Election for District Director

**VI. Other Business before the Board (For Discussion Only)**

**VII. Public Comment**

**VIII. Next Meeting Date -**

A. Tuesday, March 22, 2016 at 10:00 a.m., Second Floor Conference Room B, Cannon Building, 861 Silver Lake Blvd., Dover, DE 19904

**IX. Adjournment**

**Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:**

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

**A final amended agenda will be published to reflect any items received after the original agenda is posted.**

**Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.**

**Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.**

**MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500  OR EMAIL [customerservice.dpr@state.de.us](mailto:customerservice.dpr@state.de.us) IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.**